

**Application for transposition of entry in electoral roll**

To

The Electoral Registration Officer,  
 .....Assembly/£ Parliamentary Constituency.

SPACE FOR PASTING  
 ONE RECENT  
 PASSPORT SIZE  
 PHOTOGRAPH  
 (3.5 CM X 3.5 CM)  
 SHOWING FRONTAL  
 VIEW OF FULL FACE  
 WITHIN THIS BOX

Sir,

I request that entry in the electoral roll for the abovementioned Constituency relating to \*Myself / \*person named below should be transposed to the relevant part of the roll in this constituency. Particulars of the entry to transposed are given below:

<b>I. Details of person whose entry is to be transposed:</b>	Name		Surname (if any)			
	Part number of electoral roll in which his/her name is included:		His/her serial number in that part:		Elector's Photo Identity Card number (if issued):	
* Father's/ Mother's/ Name Husband's	Name		Surname (if any)			
<b>II. Particulars of present place of ordinary Residence (Full address)</b>						
House/ Door number:						
Street/ Area/Locality/Mohalla/Road:						
Town/ Village:						
Post Office:			Pin Code:			
Tehsil/ Taluka/Mandal/ Thana:						
District:						
<b>III. Period of continuous residence at the above address on the date of application</b>			Years:		Months:	
<b>IV. Part number to which the entry has to be transposed (if known)</b>						
<b>@V. Details of applicant:</b>	Name		Surname (if any)			
	Part number of electoral roll in which his/her name is included:		His/her serial number in that part:		Elector's Photo Identity Card number (if issued):	

**Note-** Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of People Act, 1950 (43 of 1950).

£ In case of Union territories having no Legislative Assembly and the State of Jammu & Kashmir.

\* Strike out the inappropriate alternative.

@ Part V not to be filled where applicant seeks transposition of entry relating to himself.

**VI. Declaration**

I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.

Place:

Date:

**Signature or thumb impression of the applicant**

**Details of action taken**

**(To be filled by Electoral Registration Officer of the constituency)**

The application of Shri/Smt./Km. .... for transposition of entry relating to himself/ herself/ Shri/ Smt. / Km. .... in the electoral roll in Form 8A has been accepted\*/rejected\*.

Detailed reasons for \*acceptance or \*rejection [under or in pursuance of rule 26(4)\*].

Place:

Signature of  
Electoral Registration Officer

(Seal of the Electoral  
Registration Officer)

Date:

\* Strike out the inappropriate alternative.

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**Remarks of the field level officers (e.g. BLO, Designated Office, Supervisory Officers)**

## Receipt for application

Received the application in Form 8A of \*\* Shri/Shrimati/Kumari.....  
 \*\*Address.....

Date.....

Signature of the officer receiving the application  
 on behalf of the Electoral Registration

Officer

(Address). .....

**\*\* To be filled in by the applicant.**

### GUIDELINES FOR FILLING UP THE APPLICATION FORM-8A

#### General Instructions

#### Who can file Form-8A

1. A person whose name is already included in the current electoral roll can file the Application for transposition of an entry in a different place of the same constituency.

#### When Form-8A can be filed

1. The application can be filed after draft publication of electoral roll of the constituency .for transposition of entry relating to one own self or someone else within the same constituency. The application is to be filed within the specific days provided for the purpose. Due publicity is given about the above period when the revision programme is announced.
2. Only one copy of the application is to be filed.
3. Application for transposition of name within the constituency can also be filed through out the year even when the revision programme is not going on. During non-revision period, application must be filed in duplicate.

#### Where to file Form-8A

1. During revision period, the application can be filed at the designated locations where the draft electoral roll is displayed (mostly polling station locations) as well as the Electoral Registration Officer and Assistant Electoral Registration Officer of the constituency.
2. During other period of the year when revision programme is not going on, the application can be filed only with the Electoral Registration Officer.

#### How to Fill the Form-8A

1. The application should be addressed to the Electoral Registration Officer of the constituency in which transpositions of the relevant entry is required. The name of the constituency should be mentioned in the blank space.
2. In Part I of the Application Form fill the name Part No. & Sr. No. of the electoral roll where already registered and Electors Photo Identity Card No.(EPIC) in full and the relation's name (as printed in the electoral roll).
3. In Part II of the Application please mention the complete address of the new place where you/person concerned have shifted place of ordinary residence within the constituency. Please do not write incomplete address as in that case it may not be possible to link the address to the relevant part of electoral roll where the entry is required to be transposed.
4. In Part III of the Application, indicate the approximate period of continuous residence at the new address mentioned in Part II.
5. In Part IV, write the electoral roll part no. in which the residents of the new area where you have shifted are enrolled. This part is optional in case you don't know the electoral roll part no., then leave it blank.
6. In Part V is not to be filled where the applicant seeks transposition of entry relating to one own self. This part is required to be filled in case the applicant applies for transposition of entry of some other person.