

Government of West Bengal
Office of the District Magistrate, Purulia
Social Welfare Section, Purulia

Memo No: 257/SW(P).

Date: 13/07/2017.

NOTICE

Applications are being invited from **eligible Female candidates only** for engagement two no's of **village Coordinators** for each of the ten GPs mentioned below. Minimum Contractual period is 1(one) year only.

Sl. No.	Name of GP	Name of the Block
01	Ajodhya	Baghmundi
02	Burda- Kalimati	Baghmundi
03	Ghatbera Kerowa	Balarampur
04	Mathari Khamar	Jhalda-I
05	Rigid	Jhalda-II
06	Hetgugui	Arsha
07	Sidhi Jamra	Joypur
08	Kumra	Bandwan
09	Berada	Barabazar
10	Buribandh	Manbazar-II

A) **Eligibility criteria and other terms and conditions are as follows:**

Sl. No	Name of post	No. of vacancies	Age As on 01/01/2017	Educational Qualification As on 01/01/2017	Required Knowledge, Skills, abilities
01	Village Coordinator	2 for each of the above mentioned 10 GPs. Total -20 posts	24-40 years.	10+2 Passed	Awareness on women issues and the ability to effectively communicate the same in the local District

*** Women engaged with NRLM & Mahila Samakhya will be given preference.

The Date, Time and Venue of Written / viva voce Examination will be communicated through Admit Card.

B) **Procedure of Selection:**

Candidates will be selected through a written examination of 90 marks followed by a *viva-voce* of 10 Marks.

Course of Written Exam:

- a) General Knowledge & English -30 Marks
- (b) Arithmetics - 20 Marks
- (c) *Bengali* - 20 Marks
- (c) Nutrition, Gender issues & Child Protection - 20 Marks

Candidates will be called for *viva-voce* in the ratio of 1:5

C) Procedure for submitting applications:

1. Willing candidates are requested to visit the official website of D.M. Purulia

(i.e. <http://www.purulia.nic.in> or <http://www.purulia.gov.in>)

2. Applications must be submitted in the Application Format given in the above website or in the Notice in neatly typed A-4 sized paper. Two recent coloured passport sized photographs must be pasted in the Application Form & Admit Card in the place provided for the purpose. Application Form and Admit Card are given in Annexure 1 & 2 .

3. One self addressed standard sized envelope must be submitted with the application with a postage stamp of Rs 5/- affixed on it.

3. Self attested copies of all documents in support of educational qualification, age, EPIC, experience and any specialized skill or qualification must be submitted along with the application.

4. Certificate of residence must be submitted in original which should be issued by the Pradhan of the respective Gram Panchayet.

5. Candidates are also requested to sign in full with date in specific space provided for this purpose in the above application form.

6. Candidates have to submit Application form through post or by hand from18.7.17..... up to11-08-17..... by 5.00 p.m. to the following address:

Office of the District Magistrate, Purulia, District Social Welfare Section, Treasury Building, Purulia.

7. For any query related to the recruitment process or in case there is any problem while submitting the **application** candidates may contact following help desk number at any official day from 10:00 to 4:00 P.M. or email at icps.purulia@gmail.com

Help desk No.- 03252-224409

D) Grounds for Cancellation of Applications:

i) Applications submitted in Hand written Application Format or illegible Format.

ii) Applications (Hard copies) received beyond the specified time-period as mentioned above shall also be rejected.

iv) Applications submitted without Photograph or self addressed envelope.


Additional District Magistrate (Gen)
Purulia.

Annexure -1

Office of the District Magistrate, Purulia

Recruitment to the Post of Village Coordinators under VCFS

Application Form

Advt. No. _____ Date _____

Reg. No.:

Affix one
Recent Passport
size colour
photograph

1. Application for the
post of:

2. Name:

2. Father's Name:

3. Husband's Name:

4. Mother's Name:

5. Gender:

6. Cast:

7. Date of Birth:

8. Nationality:

9. Email Address :

10. Mobile Number:

11. Communication Address : Vill/Street:

P.O.:

Dist.:

Pin Code:

12. Academic Qualification (Table-X):

Exam Type	Board/Univ./Inst.	Exam. Passed	Year of Pass	Percentage
Madhyamik / 10 th				
HS / 12 th				
Graduation or Equivalent				
Post Graduation				
Diploma/Certificate course in Computer application				

13. Experience (If any) : _____

Declarations: I do hereby declare that (a) All statements made in this application are true, complete and correct (b) I also agree that my candidature may be rejected at any point of time without further intimation, if any discrepancy found between the documents uploaded in this form and declaration made in Table-X or elsewhere comes to light.

(Signature of the candidate in full)

Annexure -2

Office of the District Magistrate, Purulia

ADMIT CARD

EXAMINATION FOR THE POST OF VILLAGE COORDINATOR UNDER VCFS

1. Name:
2. Father's Name:
3. Husband's Name:
4. Date of Birth:

Affix one
Recent Passport
size colour
photograph

(Signature of the candidate in full)

CANDIDATES SHOULD NOT WRITE BELOW THE LINE

FOR OFFICE USE ONLY

ROLL NO.....

DATE TIME

VENUE OF EXAM.....

- a) Candidates will not be allowed to the examination venue without this Admit Card
- b) Candidates must report to the Exam Venue 30 Minutes before commencement of the Exam. No candidate will be allowed to the Exam venue 15 Minutes after the commencement of the Exam.
- c) Mobile phones, Calculators or any electronic gadgets are not permitted inside the Venue.
- d) Candidates should fill in the particulars from sl. no 1 to 4 of the Admit Card and sign.



Memo No: 257/1 (25) /SW(P).

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Copy forwarded for information and taking necessary action to:-

1. The Secretary, Deptt of Women & Child Dev and Social Welfare, Govt. of West Bengal.
2. The Jt. Secretary, Deptt of Women & Child Dev and Social Welfare, Govt. of West Bengal.
3. The OSD & E.O. Dy. Secretary, Govt. of West Bengal (WCD & SW).
4. The District Magistrate, Purulia.
5. The Additional District Magistrate (Gen), Purulia.

7. The Additional District Magistrate (Dev), Purulia.
8. The Secretary, WBSRCW
9. The Sub Divisional Officer, Purulia Sadar.
10. The Sub Divisional Officer, Jhalda, Purulia.
11. The Sub Divisional Officer, Raghunathpur, Purulia.
12. The Sub Divisional Officer, Manbazaar, Purulia.
13. The District Progame Officer (ICDS), Purulia
14. The District Informatics Officer, NIC, Purulia with request for arrangements for publication of the notice in the Official Website of Purulia District.
15. The DICO, Purulia
- 16-24. The Block Development Officer, Baghmundi/Balarampur/Jhalda-I/Jhalda-II/ Arsha/ joypur/ Bandwan/ Barabazar/Manbazar-II
25. The District Child Protection Officer, DCPU, Purulia.
- 26-34. The CDPO, , Baghmundi/Balarampur/Jhalda-I/Jhalda-II/ Arsha/ joypur/ Bandwan/ Barabazar/Manbazar-II
35. Office Copy


Additional District Magistrate (Gen)
 Purulia.