

Government of West Bengal
Office of the District Magistrate & District Election Officer, Purulia
Election Department.

T E N D E R N O T I C E

Sealed tender for Data Entry of Manuscript writing of Photo Electoral Roll of 9(nine) Assembly Constituencies of this district is hereby invited from the bonafide Computer Venders having sufficient experience execution of such type work.

Tender should be submitted in the Tender Box kept in the Election Section of the office of the District Magistrate Purulia from 17/05/2010 to 19/05/2010 up to 02.00 p.m. and this will be opened at 03.00 p.m. on 19/05/2010 presence of intending tenderers.

Following documents to be submitted at the time of dropping tender.


1. Documents in support of their experience in similar type of work.
2. Ensure the following machine specifications at the field level for data entry and EPIC preparation works.
 - i) Dual Core 2.2 or above.
 - ii) RAM 2 GB or above.
 - iii) HDD 260 GB or above.
 - iv) 20 inch color monitor (for better visibility of fonts).
 - v) DVD Writer.
 - vi) Mouse and Keyboard
 - vii) Licensed Antivirus.
 - viii) OS-Windows XP service pack 2.
 - ix) MS Office 2002 or above.
3. Earnest money amounting to Rs.10, 000=00 (Rupees ten thousand) only in the form of NSC / KVP /DD.
4. Timely completion is must. If the work is not completed in time work order will be cancelled without any further reference and no payment will be made, and security deposit will be forfeited.

The authority reserves the right to accept or reject any or all tenders without assigning any reason what so ever
The authority also reserves the right to place work order to one or more interested venders / agencies at the lowest accepted rate as and when required.

Rate to be quoted for both in words and in figures including stitching in the following format from CDs.

Please note that vendor(s) shall provide their personal computers etc. required for the work including printing of check list and final print.

Sl no	Item of work	Rate (both in figure and in word)
1.	Addition (in format- A & C) both Bengali and English language.	
2.	Addition (in format- B) in Bengali.	
3.	Modification (in format- D).	
4.	Deletion (in format- E).	
5.	Checklist with paper in (A4 size 75 GSM) both side.	
6.	Checklist with paper in (A4 size 75 GSM) single side.	



For District Magistrate,
Purulia

Dated. 13/05/2010.

Memo no. 211(13)/Elec.

Copy forwarded for kind information with the request to arrange for display in the notice board for wide publication to the:-

1. Sub-Divisional Officer, Purulia Sadar (East)/(West) & Raghunathpur.
2. Secretary, Purulia Zilla Parishad.
3. District Information and Cultural Officer, Purulia for publication in to local News paper.
4. Nezarath Deputy Collector, Purulia.
5. O/C, Election Purulia.
6. C.A to District Magistrate, Purulia.
7. C.A to Addl. District Magistrate (G) / (Dev.) / Z.P / L.R., Purulia.
8. DIO NIC with request to upload at www.Purulia.nic


For District Magistrate,
Purulia.